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October 27, 2009

To Whom It May Concern:

This letter is my personal recommendation for Brookelyn Wolfe, who worked for Lloyd Industries from September 9th 2003 to October 26th 2005 as a full-time employee. She also completed several freelance design projects after she left our company.

Brookelyn is a person that required little supervision. She was very efficient and creative in her work. She knew how to realize my ideas very well. In addition to design work, she was good at project management. I gave her the task of starting a new web site using Miva Merchant, a shopping cart software, where she was able to design all the pages and make it work as planned.

I am the type of person that can change his mind mid-stream, which makes it difficult for others to keep up. Brookelyn never got upset (at least not that I could tell) and kept up the good work. She was great at multi-tasking — where she was able to work on more than one project at a time. Brookelyn always had a great attitude, did her best on every project and was fun to work with. She learned our products well and created print and web content that helped sell our pizza and baking equipment.

I highly recommend Brookelyn for any position. She will be a great asset to any organization.

Sincerely,

A handwritten signature in black ink that reads "John Crow". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John Crow
President
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